



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		RAGHUNATHPUR COLLEGE
• Name of the Head of the institution		Dr. Srinibas Nandy
• Designation		M.A. Ph.D
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9434657888
• Mobile No:		8145523807
• Registered e-mail		rnpur_coll@rediffmail.com
• Alternate e-mail		iqac.rnpc@raghunathpurcollege.ac.in
• Address		RAGHUNATHPUR COLLEGE, PURULIA
• City/Town		RAGHUNATHPUR
• State/UT		West Bengal
• Pin Code		723133
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Semi - Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sidho-Kanho-Birsha University				
• Name of the IQAC Coordinator	Dr. Jyoti Prakash Mandal				
• Phone No.	9800850110				
• Alternate phone No.	9531644055				
• Mobile	9800850110				
• IQAC e-mail address	iqac.rnpc@raghunathpurcollege.ac.in				
• Alternate e-mail address	jyotiprakash1757@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://raghunathpurcollege.ac.in/images/pagepdf/1734871021654AQAR_2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://raghunathpurcollege.ac.in/images/pagepdf/1731667353955Academic%20Calendar%202023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.50	2006	02/02/2005	02/02/2011
Cycle 2	B	2.06	2015	03/03/2015	03/03/2020
6.Date of Establishment of IQAC			25/03/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Chemistry, Dr. Sandipan Roy	Teachers Associateship for Research Excellence (TARE)	Science and Engineering Research Board(SERB), Government of India	2022, Duration of three years	18,30,000 INR (6,10,000 PER ANNUM)
Department of Physics / Dr. Moumita Patra	Collaborative Research Scheme(CRS) Project of UGC - DAE	UGC - DAE CRS	2022 for three year	45000 INR PER ANNUM

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Each of eighteen departments has organised department specific Add-on course		
2) Another Computer Laboratory has been set up adjacent to the existing one		

3)The College has registered with National Institutional Ranking Framework (NIRF) to actively participate in the ranking process to showcase our college's achievements and strengths.

4) Four Seminars have been organized by the IQAC regarding NEP:2020, Research and Publication Ethics, Data Analysis and Uses in Research and last one about Ethics in Teaching.

5) Alumni Association Raghunathpur College has been formed although yet to be registered under Society Act.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1)Enrichment of curriculum planning should be done emphasising the conduct of continuous internal evaluation.	During this assessment year every department has taken internal evaluation four times in
2. Add-on courses will be introduced from the next academic year to integrate crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.	18 Add-on Courses have been successfully conducted each of these are department specific.
3. The use of ICT tools will be made a regular part of the student-centric teaching-learning process by increasing classrooms, laboratories, computers and other physical facilities.	We are on the way of implementing these plans.
Teachers should be incentivized to conduct research, publish papers and undertake projects and doctoral research.	Five nuber of teachers have awarded with Ph.D degree. The number of teachers are engaging themselves in Ph.D programme are five.
The college should obtain feedback also from other stakeholders like teachers, employers and alumni and should be acted upon.	Students, Teachers feedback has been taken in continuous and discipline manner. Alumni association has been formed and an intiative for taking feedback

	will be conducted as early as possible.
Every department should organize seminars and also be held in tandem with add-on courses.	A numbers of Seminars and Workshops has been organized under the patronage of IQAC.
The college should increase the number of MoUs signed with other institutions, NGOs etc. in order to promote collaboration/linkage for faculty exchange, student exchange, other academic activities.	This is the part where we do not get satisfactory results. Only three MoUs have been signed with neighbor colleges.
A boundary wall will be around the campus to secure the premises and beautification of the college campus along with its garden should be conducted.	The construction of Boundary wall have been completed excluding the road passage which is left for the convenience of local people to explore our playing ground.
The institution should carry on its cultural programmes to strengthen the environment of inclusivity and encourage tolerance and harmony.	The college as a whole or department or different sub-committees with active participation of IQAC arrange different cultural programme on mark of Teachear,s Day, Fresher welcome, Farewell on regular basis. To commemorate the birth day and day of demise of noble person like Rabindranath Tagore, Iswarchandra Vidyasagr, Swami Vivekananda etc cultural programmes have been successfully observed.
Preparation for re-accreditation (Third Cycle) from NAAC and apply to NIRF for including in its ranking.	Already the college has got NIRF registration. A misshapen of suspension of Principal have made immense obstacles for going into re-accreditation (third cycle) from NAAC.
13. Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	

Name	Date of meeting(s)
Governing Body Meeting	24/09/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	04/04/2024

15. Multidisciplinary / interdisciplinary

As the affiliating University, i.e., Sidho Kanho Birsha University has introduced CBCS system in the year 2017. There is a huge scope of implementation of Multidisciplinary / interdisciplinary education system. Students of science can take Arts subjects and vice versa. Moreover, university has taken initiative for implementation of New Curriculum and Credit Framework for UG programmes as recommended by NEP 2020 which is more Multidisciplinary / interdisciplinary in nature. In the Add-on courses science students take social science background subjects, on the otherhand, Science students take social science subject in order to know the basics of historical dynasty, Remote sensing, Intellectual Property Rights and Vocabulary enrichment both in English and Bengali etcetra.

16. Academic bank of credits (ABC):

As per Controlling University, no candidate has been allowed to register without the Academic Bank Of Credit. Every student has to submit their Academic Bank of Credit ID (ABC-ID) for the examination form fill-up. The response in this connection is positive over 80% of the students possess academic bank of credit.

17. Skill development:

The college regularly hosts sports and cultural events which help students to develop athletic skills and nurture creativity. Students of various departments regularly publish wall-magazines under the supervision of their teachers. The college also publishes an annual magazine. The Career Counselling cell of the college advises students to take appropriate skill-development courses according to their specific career needs. There is also Music course and Physical education, etcetra.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There is ample scope within the current syllabi to integrate indian knowledge systems within the courses of study pursued by students. The Departments of Bengali and Sanskrit not only teach students the rich literature produced in those languages but imbues them in the culture and traditions which are associated with them. The Department of Philosophy teaches Indian philosophy as part of the curriculum. All other departments try to make students aware of the contributions made by Indian thinkers across the ages to the common inheritance of human kind's knowledge.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

While introducing students to their courses of study, we clearly state the outcomes that they are expected to achieve at the end of the courses. The various departments of the college and career counselling cell always keep students aware of the myriad possibilities to which their chosen course of study might lead them. Teachers make every effort to make employability and practical application of theoretical knowledge part of the outcomes students strive toward. We take particular care to recognize the unique potential of each individual student and to help her/ him achieve the appropriate learning outcome. Workshops and seminars are organized with a view to familiarizing students with the professional or academic requirements of the careers they desire to pursue in future and how their current education may equip them for such careers. Some courses pave the way to crack NET, SLET and other national level examination.

20.Distance education/online education:

The college, being the center of Netaji Subhas Open University, offers Distance education/online education to those candidates who are unable to avail formal education. The center only provide PG section.

Extended Profile

1.Programme

1.1

33

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **4932**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **3978**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1349**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **43**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **43**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	33
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	4932
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	3978
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1349
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	43
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	32
Total number of Classrooms and Seminar halls	
4.2	Rs. 5216032 (Fifty Two lakh Sixteen thousand and thirty two only)
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	160
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Raghunathpur College uses a methodical, transparent, and well-structured approach to provide an outstanding education and adheres to the curriculum that the parent university, Sidho Kanho Birsha University, developed. The institute follows the NEP system (undergraduate degree programs of three or four years, with various entry and exit points and re-entry options) and the Choice-Based Credit System (CBCS) of Sidho-Kanho-Birsha University. A number of faculty members have served on the university's Board of Studies and its subcommittees, where they significantly influenced the development of the curriculum. The institution's routine committee creates the master schedule, applicable to all courses and easily accessible on the college website. Every semester, faculty members begin with a carefully considered lesson plan, guaranteeing a methodical and efficient delivery of the curriculum. Faculty members use the credits allotted to each subject to set the calendar for theory, lab courses, and project work. The faculty follows the lesson plan while teaching the	

course using ICT resources and cutting-edge teaching-learning pedagogy. In addition to traditional classroom instruction, staff members employ online tools like Google Classroom, Zoom, and Google Meet to provide students with as many resources as possible. The class tests are scheduled on a regular basis by the departments. Furthermore, parent-teacher meetings are arranged to discuss students' progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.raghunathpurcollege.ac.in/en?homelink=16235720&linktitle=Uploaded%20documents

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

National, state, and local holidays are taken into consideration while preparing the academic calendar, along with the university's academic schedule. Along with the number of teaching days, it provides proposals for the estimated dates of admission, registration, and exams as well as for cultural events and sports events. Following syllabus distribution, each faculty member receives a syllabus, and they then plan how to teach the content. They next execute their designated lesson plan and record their daily actions in a teaching journal. In all of its academic operations, the college adheres to the academic calendar unless the university instructs it otherwise.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.raghunathpurcollege.ac.in/en?homelink=79275259&linktitle=ACADEMIC%20CALENDAR

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
33	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
16	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**3702****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****3702**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college follows the syllabus, which is a document that includes a comprehensive list and descriptions of courses dealing with topics such as environmental studies, gender studies, sustainability, human values, and professional ethics. In order to raise awareness of sustainability and environmental issues, students in all academic areas study environment studies during the first semester of the NEP curriculum. Human values are taught in political science, commerce, education, and English curriculum. Professional ethics are covered in education, business, and English classes. Several departments are working together to incorporate contemporary and socially relevant concerns such as ethics, human values, and environmental consciousness. To raise knowledge of various gender-related issues, such as violence against women, women's empowerment, and more, the NEP Semester I syllabus includes women's and gender studies as an MDC subject. Through continuous initiatives, the National Service Scheme (NSS) unit and the Environmental Committee actively contribute to raising environmental understanding and consciousness. Events like health awareness campaigns and blood donation camps are held in conjunction with special days like Women's Day and Antiaging Day. These programs jointly inspire students a sense of obligation to make contributions to society and support others in their efforts to improve the community.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1666

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.raghunathpurcollege.ac.in/en?homelink=97603544&linktitle=Student%20Satisfaction%20Survey%20(Session2023-24)
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
8847	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2218

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Identifying slow and advanced learners at the start of the course helps in providing appropriate support. The college conducts orientation sessions to assess students' academic, social, financial, and intellectual backgrounds, along with their future goals. Departments evaluate competence through class participation, exams, communication skills, and co-curricular involvement. Slow learners are identified through assessments like group discussions, Q&A, and mentoring, and are provided with remedial classes, counseling, and extra assignments. Advanced learners are recognized for high academic performance and participation, with opportunities to contribute to seminars and department publications. Special support is given to slow learners from disadvantaged backgrounds, including additional resources like online lectures, books, and regular monitoring.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4932	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Raghunathpur College enhances students' learning experiences by employing student-centered approaches such as experiential learning, participative learning, and problem-solving methodologies both in and out of the classroom.

Experiential Learning: The College incorporates department-specific activities into the curriculum, including museum visits, one-day field trips, study tours, and industrial and institutional visits for subjects like Zoology, Botany, Physics and Geography. Additionally, some subjects include laboratory demonstrations beyond standard practical classes.

Participative Learning and problem solving methodologies: Students engage in group discussions and field visits, and departmental student seminars are organized. Students also take part in co-curricular and outreach initiatives organized by various college committees. They help organize events and festivals, including Fresher's Welcome, Farewell parties, cultural programs, and Teacher's Day celebrations.

During the Annual Function, students showcase their talents in sports, culture, and literary arts through cultural contests. They are encouraged to participate in various state-level competitions, bringing numerous accolades to the college. Contributions to the departmental magazine and participation in poster presentations on current topics are also encouraged. Furthermore, students engage in various extracurricular activities such as cleanliness drives, tree planting, maintaining the herbal garden, and yoga programs for fitness. Recognizing the importance of skill development, the college has introduced add-on courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Raghunathpur College is affiliated with Sidho-Kanho-Birsha University and adheres to the regulations set forth by the University regarding syllabi, examinations, and evaluations. The college maintains a transparent and continuous internal assessment system, where marks for each subject are determined through internal evaluations. The results of these assessments are discussed with students, along with suggestions for improvement. In certain subjects, marks are awarded based on assignments, presentations, and projects.

Online tests are conducted using Google Classroom, while communication occurs through WhatsApp groups and the official Facebook page. Students submit their exam sheets via email to their respective teachers, and Google Forms are utilized to assess their knowledge. An Academic Committee, established by the Administrator/Governing Body and comprising representatives from each department, oversees the teaching-learning process and examination procedures. Decisions and schedules from their meetings are communicated to all departments, which then finalize evaluation timelines during Examination Committee and departmental meetings. Students receive updates through the college website, notice boards, WhatsApp groups, and the official Facebook page.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

381.47 years

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college implemented a continuous internal evaluation (CIE) system to monitor student progress and performance. This CIE included regular assessments such as quizzes, assignments, and tests throughout the academic year, helping students stay on track and adequately prepare for their final exams. The internal assessment process was transparent and well-structured, with the college providing clear guidelines and instructions on how it would be conducted. Additionally, the assessment methods were designed to be fair and accessible to all students, including those studying remotely or experiencing connectivity challenges. The college also offered consistent feedback and support, with faculty members available for one-on-one sessions to discuss assessment results and provide extra assistance to those who needed it.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Raghunathpur College has established a robust mechanism to ensure that the continuous assessment process is transparent, efficient, and beneficial for students. The college has a Routine and Examination Committee that implements measures to uphold objectivity and transparency. Information related to internal assessments is prominently communicated through notifications on the college website, the official Facebook page, departmental WhatsApp groups, and notice boards.

Attendance records, which are part of the internal assessment, are posted monthly on departmental notice boards, allowing students ample time to address any discrepancies. After evaluating answer scripts from internal tests, assignments, and project reports, feedback is discussed with students and their parents during departmental parent-teacher meetings. Students can also voice concerns about their awarded marks directly with the relevant faculty.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The learning outcomes—Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcome (CO)—for the courses offered are prominently featured on each department to inform all stakeholders, particularly students, about the objectives and expected outcomes of each course upon graduation. The College provides various services to help students understand these outcomes, streamlining their decision-making process when selecting courses. At the start of each course, departments emphasize the programme and course outcomes during their induction programs. Both hard and soft copies of the syllabus and learning outcomes are available in each department. Outcomes are reviewed during departmental faculty meetings and after the completion of each paper or unit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Throughout their studies, students are encouraged to embrace the core values of responsible citizenship and ethical principles by

fostering a holistic environment both inside and outside the classroom. The college strives to create an atmosphere where teamwork, professional ethics, appreciation for nature, and compassion for all living beings are actively practiced by students. An Academic Calendar, developed centrally in accordance with university guidelines, ensures that lectures are aligned with course outcomes and that the syllabus is completed on schedule. Regular departmental meetings are held to monitor the progress of the teaching-learning process. Students' learning outcomes are assessed through direct methods such as performance in class tests, group discussions and internal assessments. The feedback mechanism focus on curriculum delivery and the infrastructure provided to students, with any issues or grievances addressed in IQAC and Academic Committee meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

639

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1LsAvoM5W03G2jp0_0iDjvmVxdDA_9e9q/view?usp=drive_link

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****12.65**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****2**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****8**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the allround development of a student's personality and make them oriented with indigenous knowledge as well as worldview, the institution perseveres to

regularly provide them with such opportunities. We have tried to inculcate environmental awareness and a sense of responsibility towards social welfare among students by engaging them in such events and activities as the celebration of World Environment Day, college campus cleaning, field visit of NSS volunteer with SBCC cell Purulia, NSS special camping programme 2023. Professionalism and careeristic attitude grab the youth in order to overcome our endeavour is to instill values of patriotism, we have engaged them in celebrations of Independence Day and Republic day, Har Ghar Tiranga, celebration of the birthday of Netaji Subhas Chandra Bose, celebration of National Youth Day etc. Under the health conscious activity the observation of World Aids Day, celebration of International Day of Yoga, Thalassemia Screening Test, Eye Checkup Camp, Blood Donation Camp etc. have been organized. We shall continue to promote the advancement of knowledge which enable them to widen their learning process to encompass the world outside the classroom and to bring together theoretical knowledge with praxis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

478

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning, such as classrooms, laboratories, campus, and equipment. The college encompasses a vast area spread over 27 acres of land. The College campus comprises a main building with two annexed superstructures. All three buildings provide adequate facilities for optimal physical infrastructure utilization for teaching and learning activities. Classrooms:- The college has 30 classrooms accommodating five thousand students (approx) attending different courses. The classrooms are adequately furnished, spacious, and full of natural air and light. Six classrooms have been equipped with smart boards. Many departments use projectors for presentations.

However, there is an urgent need to increase the number of classrooms to meet the demands of local students. Seminar Hall:- The college has one seminar hall and two gallery rooms, one equipped with a smart board and a projector. National/International/State-level seminars have been conducted frequently in these halls. Students have been trained to make PowerPoint presentations in these rooms as their course criteria. Also various add on courses and special lectures have carried out in these halls. Tutorial rooms:- No separate classrooms are dedicated to tutorial/remedial classes, but the departments arrange their initiatives according to necessity. Laboratories: Several laboratories are there for different departments to conduct practical classes in their syllabus. These laboratories are adequately furnished and well-equipped as per curriculum requirements. Cultural Hall:- The college has a large cultural hall with 800 seating capacity. Cultural programmes have been organized on different occasions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution encourages sports and extracurricular activities to ensure students' holistic and all-around personal development. The college provides physical education as an elective subject for the students. They have been trained in sports under the guidance of qualified and specialized Physical Educational instructors. They are trained and encouraged to participate in competitions, including intra-college and inter-university events. The college also organizes intra-college events to encourage students to participate in sports. Tracksuits and all sporting materials are provided to the students. Cultural activities: The college has a Music Department and provides Music as an elective subject in Programme courses. The college constantly encourages students to participate in extracurricular activities to cultivate leadership qualities and develop team spirit among them. Usually, every year, the college conducts cultural programmes. An auditorium with a seating capacity of eight hundred has been used to conduct different cultural programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library Automation Process is being gone through 'Koha Software'. It is an excellent open-source solution for libraries. The book database build-up process has been started. The online public access catalogue (OPAC) of the registered books has been opened for the students and faculty members through this software. The details of the software are listed below -

Software Name - 'Koha'

Version - '19.05'

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

78

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has broadband connection running at the Office of the Principal, Library and IQAC Room at a speed above 70 MBPS data. There is no provision of wi-fi at our college at present. There is a computer laboratories, and all the departments are equipped with computer and printer without any internet connection. LCD projector facilities are installed in 3 rooms. The regular maintenance and upgradation of computers and related accessories is done by the local vendor as and when required. The college website is regularly updated to provide online access to notices, events, feedback collection, online learning facilities for the students and all stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

3536623

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building Infrastructure: A constant effort is made to provide safe and secure space for equipment and tools. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus are supervised by the Head of the institution. Laboratory Equipment and

machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipment and other instruments used in the laboratory. They also maintain consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. **Computer and IT infrastructure:** We maintain stock register and deadstock register regularly to keep record of the functional and nonfunctional items. Maintenance and upgrading is looked after at departmental level (BCA) and concerned technicians and service providers are hired whenever necessary. **Furniture related items:** The Head of the Institution looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. **Maintenance of Library/ Library Materials:** Accession and weeding out registers are regularly maintained to keep the record of updated and dead stock accessions. The sports department regularly maintains the stock register for the equipment and materials related to the sports. The deadstock register is also maintained to keep record of functional and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1951

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://raghunathpurcollege.ac.in/en?homelink=73083762&linktitle=%E0%A6%AA%E0%A7%8D%E0%A6%B0%E0%A6%BE%E0%A6%AF%E0%A6%BC%E0%A7%8B%E0%A6%97%E0%A6%BF%E0%A6%95%20%E0%A6%AC%E0%A6%BE%E0%A6%82%E0%A6%B2%E0%A6%BE%20%E0%A6%AC%E0%A6%BF%E0%A6%A6%E0%A7%8D%E0%A6%AF%E0%A6%BE%20%E0%A6%9A%E0%A6%B0%E0%A7%8D%E0%A6%9A%E0%A6%BE%20%E0%A6%8F%E0%A6%AC%E0%A6%82%20%E0%A6%B8%E0%A7%83%E0%A6%9C%E0%A6%A8%E0%A6%A7%E0%A6%B0%E0%A7%8D%E0%A6%AE%E0%A7%80%20%E0%A6%B2%E0%A6%BF%E0%A6%96%E0%A6%A8%E0%A5%A4 , https://raghunathpurcollege.ac.in/en?homelink=82295329&linktitle=KARATE%20TRANING , https://raghunathpurcollege.ac.in/en?homelink=28694402&linktitle=MUSHROOM%20CULTIVATION-AN%20ALTERNATIVE%20SOURCES%20OF%20INCOME%20GENERATION ,
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

89

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

65

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and

A. All of the above

ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

153

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In general, the Students Council is comprised of the elected members from among the students through the process of election. But the students' election process has been suspended by the Higher Education Department, Government of West Bengal since 2018.

File Description	Documents
Paste link for additional information	https://raghunathpurcollege.ac.in/en?homeLink=76078772&linktitle=Governing%20Body
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association of the college that contributes to the development of the institution through their supportive services. It is not yet registered. However there is a significant step taken by the alumnus to registrar a formal Alumni Association by the end of 2024. The Department of Chemistry has a very

effective Alumni Association which financially helps the needy students for their higher education. In addition, they donate books to the departmental library. They also help financially to conduct national seminar in the department of chemistry. Apart from these, they also provide valuable information regarding the scope of various job positions including Ph.D. and Postdoctoral scope. Dept. of English also have a separate Departmental Alumni Association.

As per the last recieved information , the formation of Alumni Associasion is completed on 27.04.2024 via a meeting , including a governing body of 12 persons.

File Description	Documents
Paste link for additional information	https://www.raghunathpurcollege.ac.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Imparting holistic and quality education to students coming from all strata of society and helping them understand and realize their full potential is the mission of the college. We are also committed to making education a means of empowerment for underprivileged students. We envision education as a liberating force which is enshrined in our motto: 'sa vidya ya vimuktaye'. We encourage students to participate in inter-college and intra-college cultural or sports events in order to nurture their talents and make learning a joyful experience which is not confined to the classroom and the book.

The governance of the college is aimed at providing the best

possible education to students of this economically backward region despite the inadequacy of infrastructure and funding. Participation of all stakeholders is solicited for the running of the institution. At the beginning of the session, Teachers' Council nominates the members of various committees entrusted with the conduct of specific activities. Teachers' representatives in the Governing Body and the IQAC ensure that the policies adopted serve the interests of students in the best possible way. Mentoring is done continuously to meet the academic and emotional needs of students. Feedback is regularly collected from all stakeholders including students and their suggestions are acted upon after careful consideration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the outset of the academic year, the composition of the sub-committees entrusted with specific tasks pertaining to the management of the institution is determined at a meeting of the teachers' council. The members of the sub-committees are nominated by the members of the teachers' council after extensive discussions and the composition of these bodies are regularly reshuffled to ensure uniform distribution of responsibilities among teachers with a view to ensuring efficient management of the institution and professional growth of its faculty. The Governing Body, IQAC and all sub-committees are constituted by teacher's representatives while administrative committees include non-teaching staff representatives. Decisions regarding policy, admission, examination, discipline, grievance and other important aspects of the governance of the institution are collectively taken by the Principal, Governing Body, Teachers' Council and the IQAC. The departments exercise considerable autonomy in making decisions regarding the mode of teaching and evaluation as well as organization of seminars and lectures. The college encourages a spirit of collaboration among the departments in order to pursue academic excellence and administrative efficiency. All departments autonomously plan and rganize their respective academic and cultural activities. Students take part in the decision making process of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives to put its strategic/ perspective plan to practice by closely monitoring the progress and outcome of its various projects. The sub-committees furnish reports from time to time documenting the progress of various projects they are entrusted with and the difficulties they encounter. These reports are properly evaluated and necessary measures are taken to expedite the work.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As a government-aided college, this institution is fully governed in matters of administrative setup, appointment and service rules, procedures by the rules and regulations of the Higher Education Department of West Bengal Government. Curriculum and the modalities of examination are determined by Sidho-Kanho-Birsha University to which the college is affiliated. The Governing Body, the Principal, the heads of the departments and the various academic and administrative sub-committees of the college all work in unison to effectively realize the policies and conform to the rules drawn up by the government and the affiliating university.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a Govt. sponsored college, the Govt. of West Bengal offers the following welfare schemes for all its employees. 1) General Provident fund for the employees of the college. 2) Retirement benefits like Pension including Family pension and gratuity 3) 14 days casual leave, 30 days earned leave in a year. 4) Maternity (180 days- maximum) and paternity (15 days) leave and 720 days child care leave for women employees-maximum for two children 5) Maximum 300 days leave encashment benefits to its employees. 6) Dress allowance is provided to the non-teaching staff once in a year. 7) Interest-free Duga Puja Advances are provided to the employees. 8) There is a registered ECCS in the college which provides emergency loans and other loans to the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non-teaching staff is followed as per the Government Guidelines. The Internal Quality Assurance Cell (IQAC) of the institution invites applications from the faculty members in the prescribed proforma

during their promotion, which are verified and checked by the IQAC and the Head of the Institution and then forwarded to the Screening/Selection Committee comprising the Government Nominee and the Subject Experts from the affiliating University. The verified files are subsequently sent to the Department of Higher Education, Government of West Bengal, for necessary action. For non-teaching staff, there is no such provision of Performance Appraisal System as per govt norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly conducted according to the rules of the government of West Bengal for the sponsored colleges of the state. The college undergoes an external audit conducted as per guidelines of the higher education department, Govt. of West Bengal. An external audit firm verifies and confirms all finance related documents. Report of audit is submitted to the Higher Education Department and Directorate of Public Instruction, Govt. of West Bengal. All financial transactions in the college are strictly monitored by the Principal of the College. The copies of the audit are also preserved in the college for record.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1) All financial policies are framed by the Governing Body. 2) Depending on the availability of funds, Governing Body allocates funds on priority basis under different heads like infrastructure development, ICT facilities, purchase of library books etc. 3) After meeting the necessary expenditures, the surplus amount is deposited in bank as fixed deposit according to the decision of the Governing Body to earn some additional income as interest. 4) Computer Lab and other smart class rooms are used during the college hours as and when necessary by the departments according to the master routine.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

? The IQAC has submitted the AQAR for 2021-22 and has presented the same before the governing body of the college. ? The IQAC has initiated an annual exhibition where students from the various Departments of the college can showcase their talents in a spirit of healthy competition. ? The IQAC has started the custom of observing every fifth day of the month as NO VEHICLE DAY on campus as a measure for increasing environmental awareness among students and faculty. The NSS overlooks regular planting of saplings to the same end. ? The promotions of teachers to higher stages in their careers, including one to the post of associate professor,

have been carried out under the aegis of the IQAC, which has prepared the annual performance index of each teacher. ? The IQAC holds meetings with every department to analyze the results and suggest ways of improving the overall performance of students. The IQAC has mobilized the construction committee to build new classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC contributes significantly to the implementation of strategies in different fields 1) Extending coopertion for online admission. 2) Human resource mangement including holding classes,CAS of the teachers etc. 3) Dealing with students' affairs 4) Recomendation for updating library facilities 5) Encourages teachers to undertake research activities. 6) Tree plantation by teachers. 7) Encourages teachers to hold remedial classes for academically weak students.

Some of the activites of IQAC in this regard are:1. Academic monitoring: The academic monitoring committee supervises the regularity and quality of classes taken. 2.Personal care for exceptional and backward students : The teachers conduct special classes and interactive sessions for the students wherever needed. 3.Syllabus Monitoring: The Principal and the IQAC Coordinator ensure that the prescribed syllabus is completed within the stipulated time. 4. Result review: Regular analysis of the result of each department and suggesting measures for improvement, if necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A considerable percentage of total employees and students is female. There is justified distribution of benefits and responsibilities between men and women. All, irrespective of caste, religion, or anything have equitable access to educational resources and equipment The Governing Body of the Institution is headed by lady President. IQAC comprises female representatives. Teachers' Council comprises different committees led by female teachers as Convener/ Joint Convener and fair number of female members in all committees. Anti ragging committee and Anti Sexual Harassment Committee and Women Cell regularly monitor and ensure women safety. The college offers add on course "Karate Training" for self-defence. Gender sensitization programmes are organized regularly. Women Studies are parts of curriculum in different subjects. There is a Girls' Common room with attached toilets and sanitary napkin vending machine. Carrying Identity Cards, posting Security guards, CCTV cameras ensure security. In College Annual Sports Meet, equal number of events are arranged for boys and girls. Girls' Kho Kho and Kabaddi Team won prizes in DPI sports and games championship, Intercollege Athletic championship (SKBU).

Many Girl students became University topper, cleared national level competitive examinations, progressed to reputed institutes. In NSS activities, Annual Cultural Programme etc. girl students shoulder equal responsibilities.

File Description	Documents
Annual gender sensitization action plan	https://raghunathpurcollege.ac.in/images/p agepdf/1733332859393women%20cell-Annual%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://raghunathpurcollege.ac.in/images/p agepdf/17333329563177.1.1 LONG.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is Environmental Management committee in the Institution that looks after waste management issues. NSS units also take care of waste management system. Solid Wastes generated from college campus are first collected through bins placed at different places and are disposed off by cleaning staffs. Reusable solid wastes are recycled through vendors under supervision. The Institution puts sincere efforts to maintain the campus as "plastic free zone" . Biodegradable wastes are dumped into a pit for reusing as fertilizer . Liquid Waste is drained properly ensuring no

environmental contamination. Biomedical Waste management system in this Institution comprises the steps: Segregation (into color-coded bags to separate different waste), Labeling (containers are properly labeled),Storage (stored in a secure area),Documentation (Proper documentation of generation storage and disposal are maintained). Chemical waste from Chemistry laboratory are stored in appropriate containers. After proper labeling disposal is done in a safe and environmentally sound manner that compiles with all applicable state and local regulations. e-waste Management: An e-waste collection box has been installed. everyone is encouraged to deposit their e-waste, which is disposed off time to time through vendors. Workshop is arranged foe spreading awareness.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://raghunathpurcollege.ac.in/images/pagepdf/17333330882217.1.3_geo%20tagged.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**

A. Any 4 or All of the above

4. Ban on use of Plastic 5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusive environment facilitates inculcating harmony and tolerance towards cultural, regional, linguistic, communal, socio economic and other diversities. Both student and Teacher profile of the Institution reflects a balanced proportion of SC, ST, OBC-A, OBC-B, physically challenged category according to Government policy. Institution offers reasonable Fee structure to provide education to all. Students belonging to economically challenged sections enjoy Half free ship or full free ship from Principal's end, economic assistance from Teachers' Council. Excursions, Picnics, Sports and cultural programmes etc. promote mutual harmony and happiness. During college social and Exhibition, indigenous cultural items are performed . Celebration of International Mother Language Day (21.02.2024) inspired to love one's own mother language and to respect others' too. There are ramps and a wheel chair for orthopedically challenged persons. Non-Teaching staffs are equally involved in various college programmes such as sports, cultural programmes etc. Participation of girl students in college sports, cultural programmes, NSS activities reveals the sincere effort of the Institution towards establishing gender equality. Celebrating Rakshabandhan, Basats Utsav streghtens interpersonal relationship and nurtures a sense of Unity in Diversity.All Departments work sincerely to cater to the needs of all students irrespective of religion, caste, creed and gender .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution puts sincere efforts to sensitize the students and the employees towards the values, duties, rights and responsibilities of the citizens. The Institution celebrated Independence Day (15.08.2023), Republic Day(26.01.2024). To grow, sense of constitutional obligations, to understand the working of our Parliamentary institutions, Voters Day (25.01.2023) was observed by Dept. of Political Science and NSS units jointly. To generate awareness about a voter's duties and rights, an awareness drive "Mera Pehla Vote desh ke liye" was conducted by NSS volunteers in different places of the College. Workshop on (i) "Research and Publication Ethics" (03.04.24), "Professional Ethics for Teachers" (11.05.24) was conducted. Different ADD-ON courses: "Professional Ethics" (Philosophy Department), "Constitutional Rights and Human Rights in Indian Polity" (Political Science Department), "Intellectual Property Rights" (Economics Department) sensitized huge number of students about the importance of constitution in a democratic republic and to make aware of the rights, duties and responsibilities of citizens. Observation of Anti-Ragging Day on 12.08.2023 inculcated human values, sensitized towards being responsible individuals. Sensitisation Programme on 13.10.2023 was aimed to make students aware about the legal rights and how to get legal help in case of sexual harassment. The college fosters community responsibility by organising blood donation camps routinely.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the Institution celebrates/organizes national and International commemorative days, events and festivals in the college campus with active participation of students, faculty members and non-teaching staffs. Different departments, committees and NSS units of the institution organised different events during the year 2023-24. The events included Celebration of World Environment Day (05-06-2023), International Yoga Day(21.06.2023), 22 se Shravan (08.08.23), National Anti-Ragging Day(12-08-23), Kanyashree Diwas(14.08.23), Independence Day (15-08-2023), Souhardya Diwas to celebrate Rakshabandhan (29.08.24), Teachers'

Day Celebration (05-09-2023), Birth Anniversary of Pandit Iswar Chandra Vidyasagar (26.09.2023), National Mathematics Day (22-12-2023), Yuva Diwas(12-01-2023), Birth Anniversary of Netaji Subhas Chandra Bose (23-01-2023), National Voter's Day (25-01-2024), Republic Day Celebration (26-01-2024), World Wetland Day(02.02.24), Celebration of International Mother language Day (21-02-2024), National Science Day (28.02.2024), Womens' Day(on 09-03-24 instead of 08-03-24), Einstein's Birth Anniversary (14.03.24), Basantotsav, B R Ambedkar's Birth Anniversary and Bengali New Year Day (14.04.24), Rabindra Jayanti (08-05-2023 & 09-05-24).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. To combat environmental degradation, the college has taken initiative to observe "No Vehicle Day" on the fifth day of every month. On that day, no vehicle powered by diesel or petrol is allowed to enter the college campus. All are encouraged to use public transport or e-vehicle. This initiative is meant to convey the message that in order to keep the environment free of pollution, we should minimize the use of fossil fuel.

2. To showcase latent talents and to develop social skills of the students, Raghunathpur College organizes an Interdepartmental Annual Cultural Programme and Exhibition every year. This year it was held during 24.04.2024-26.04.2024. The first day of the event was allotted exclusively for the exhibition. Each of the 18 departments presented a cultural programme on a particular theme within an assigned time slot. Exhibition stalls were also set up by each department in the college auditorium. Apart from college

students and staff, many students from nearby schools also visited the college to attend the programmes and experience the exhibition. The event has generated a lot of enthusiasm among students and the local people in the few years since its inception.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College puts a great emphasis on the environmental awareness in the College premises and among the students individually. Environmental Digital Weather Clock is installed in the College that measures temperature humidity, carbon emissions and pollutant particles. Solar panels have been installed to reduce traditional mode of electricity consumption. The central library now runs exclusively on solar electricity. Plantation programs are regular. Each new teacher who joins here and each who retire plant a tree each and takes responsibility of its growth and development entirely on his own. Commemoration of the Environment Day on 5th June is done. In addition, the 5th date of each month is observed as no fuel vehicle day. On that date, no fuel run vehicle is allowed in the College premises and the students and staff are encouraged to come on bicycles or on foot. The number of battery operated vehicle used by students to come to the College is on the increase. The College campus is made plastic free. Situated in the lap of the lushly green Joychandi hills, the College is known for its soothing environment. The College authority tries to keep up this ambience and foster the spirit of going green among all the major stakeholders.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To rennovate the main gate .
2. To construct twenty stalls facing the Purulia- Barakar road, and these stalls will be rented out for earning revenue.
3. To complete the construction of the college boundary wall.
4. The 2nd floor of the new building has been roofed and now it is to be made suitable for classrooms.
5. Room no. 108 is to be converted into an ICT-enabled seminar room.
6. To upgrade the existing meeting room and equip itwith computer amenities.
7. To upgrade the existing library management software, Koha, to its new version and also upgrade its LAN-based OPAC to a web OPAC for 24*7 access. We have planned to purchase books and procure some journals and magazines in compliance with the NEP syllabus.
- 8.To make the college a wi-fi zone for hassle free on-line activities.
9. To reconstruct four more smart class rooms.
10. To preparea basket ball ground in front of the students' hostel in our college campus.
11. To maintain the standard of academic exhibition and cultural programmes, along with other sports and cultural activities during the next academic year.
12. To obtain the ISSN of our journal INTITUTION AND INSIGHTS for the forthcoming issues.